



BLACK COUNTRY WHEELS SCHOOL

**DfE Registration Number 333/6003
Unique Reference Number 137571**

Equality and Diversity Policy

Adopted September 2013

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Next Review: September 2022

Company Registration No. 06608327

Registered Charity No. 1157795

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BLACK COUNTRY WHEELS SCHOOL

EQUALITY and DIVERSITY POLICY

Introduction

The Equality Act 2010 protects all people and establishes that discrimination is unlawful. The protected characteristics (section 4) under the Act are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief (including lack of belief), sex and sexual orientation.

This Policy is our commitment that Black Country Wheels School will ensure that no employee, job applicant, student or other member of the school community is treated less favourably on any of the above grounds. Any behaviour, comments or attitudes that undermine or threaten an individual's self-esteem on these grounds will not be tolerated. For Students we aim to provide equal access to educational and vocational opportunities and to ensure that everyone feels that they are a valued member of the school community. We seek to provide a safe and happy environment where all can flourish and where cultural diversity is celebrated.

We aim to empower our students to make informed choices so that they are better prepared for the opportunities, responsibilities and experiences of life within their community. Equality of opportunity cannot be realised without the involvement and commitment of all members of the school community and a common understanding of the pivotal role of equal opportunities in the context of the school's ethos and values, in particular, the recognition that the role of all staff is crucial in the delivery of the objectives of the Policy.

All members of the school community are responsible for, and protected by, the Policy and are obliged to respect and act in accordance with the Policy.

Students and the Curriculum

The School's Admissions Policy does not permit sex, race, colour or disability to be used as criteria for admission. The School's aim is to provide for all students according to their needs, irrespective of gender, ability or ethnic origin. Students should have access to a broad and balanced curriculum that avoids stereotypes and provides good role models for all students.

Staff

Monitoring with respect to employment will be undertaken in the following areas on at least an annual basis by sex, race, disability, etc:

- Composition of the school staff relative to function.
- Recruitment trends.
- Take up of training opportunities.
- Promotion patterns where opportunities exist.
- Use of complaints procedure.
- Use of grievance or disciplinary Policies etc..
- Use of sanctions.
- Take-up of family-friendly policies. E.g. Flexible working arrangements or job share.

Objectives

Black Country Wheels School will ensure that, whilst carrying out its activities, it will have due regard to:

- Eliminating unlawful discrimination, harassment and victimisation.

- Advancing equality of opportunity across all activities undertaken between different groups of staff and students.
- Fostering good relationships between people of a diverse background.

The implementation of this Policy ensures that Black Country Wheels School will aim to:

- Develop and promote a culture of equality and diversity throughout the School.
- Develop and promote a culture of dignity and respect.
- Support all Students and Staff in relation to the characteristics of the Act.
- Work to prevent all forms of unlawful discrimination.
- Deal with all forms of discrimination consistently and effectively.

Roles and Responsibilities

It is incumbent on all members of the School community to act with dignity, courtesy and respect at all times.

Staff should:

- Actively encourage non-discriminatory practices and report any incidents of behaviour that fail to comply with this Policy.
- Support the Aims of this Policy.
- Undertake appropriate training as necessary.

Students should:

- Actively encourage non-discriminatory practices and report any incidents of behaviour that fail to comply with this Policy.
- Be aware of equality and diversity issues and recognise appropriate responses.

Senior Leadership should:

- Monitor the Policy and practice of the School community.
- Provide appropriate guidance for Students and training for Staff.
- Investigate all matters of alleged discrimination in line with School protocols.
- Ensure that selection and appointment procedures, performance management processes, staff development opportunities and disciplinary and grievance procedures are fairly and consistently applied to all staff.
- Ensure that Students benefit from:
 - Clear, consistent and transparent assessment criteria to promote fair access.
 - An Accessibility Plan to enable students who have SEND equal opportunities to engage in the curriculum offer. (See Appendix 1.)
 - Career planning support appropriate to their long - term aims. (See Careers Education, Information and Guidance Policy.)
 - A fair discipline procedure (detailed in the Behaviour for Learning Policy) that is consistently applied.

This Policy is subject to all other Policies of Black Country Wheels School.

Appendix 1.

Accessibility Planning for SEND Students

Black Country Wheels School predominantly caters for the physically able student but we are proud of our ability to admit any student who may benefit from our curriculum offer. There may be some aspects of the Vocational Curriculum that, for Health and Safety reasons, the student may find inaccessible; however, alternative methods, strategies or modules can be offered and discussed at interview, and later, during ILP Reviews with all stakeholders.

Our Special Educational Needs and Disability Policy outlines many aspects of our practical considerations for students in our care and should be consulted alongside the Care, Support and Guidance Policy and Curriculum Policy when reading this document.

A Unique Learning Environment

The environment and physical constraints of our building determine many aspects of our curriculum provision. Specialising in Light Vehicle Maintenance and Construction Skills, the School is separated into workshops, learning centres and administration suites on the ground floor of a factory unit, well in excess of 2,000M².

Within the vocational areas specialist equipment is securely fitted and maintained to the highest industry standards. All students experience a Health and Safety Induction period before being allowed to use any equipment located within the vocational areas.

Staff monitor movement around these areas at all times. Students with SEND may require an additional risk assessment depending upon their particular disability. The School endeavours to provide all its students with equal access to learning and has identified the following areas that may require consideration to promote accessibility for all:

- Car Parking Areas
- Main Entrance for Visitors
- Reception Area
- Ramped Accesses into Workshops
- Student Entrances
- Safety Walkways
- Learning Areas and Classrooms
- Toilet and Changing Areas
- Exterior Recreational Area

The following Accessibility Plan is subject to all other protocols of Black Country Wheels School and reflects our ethos of Child Centred Education.

Black Country Wheels School Accessibility Plan 2021 – 2024

The Accessibility Plan will contain relevant actions to:

- Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education.
- Increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
- Improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.

Physical Environment

Target Area	Action	Timescale	Success Criteria	Evaluations
Car Park External Surfaces	<ul style="list-style-type: none"> • Provide disabled car parking bay. • Ensure kerbs, pathways, hard areas, etc. are level and smooth to avoid trip hazards 	<p>1 year from September 2021</p> <p>Continuous cycle</p>	<p>Bay marked.</p> <p>Ongoing Health and Safety checks ensure this is complied with.</p>	<p>Marked area is used subject to need at this time.</p> <p>Current practice.</p>
Entrances	<ul style="list-style-type: none"> • Provide access for wheelchair users • Improve signage for VI visitors. 	<p>1 year from September 2021.</p>	<p>Ramps in use.</p> <p>Signage in place.</p>	<p>Access available via workshop and/or ICT classroom.</p> <p>Larger type signs printed and displayed.</p>
Visitor Reception	<ul style="list-style-type: none"> • Provide removeable ramped access for wheelchair users. • Improve signage for VI visitors. 	<p>1 year from September 2021</p>	<p>Ramp available.</p> <p>Signage in place.</p>	<p>Larger type signs printed and displayed.</p>
Ease of Access Toilet	<ul style="list-style-type: none"> • Refurbish one toilet area to accommodate all facilities required. 	<p>Continuous cycle.</p>	<p>All facilities provided. Area operational.</p>	<p>Operational.</p>
Safety Walkways	<ul style="list-style-type: none"> • Repaint colour contrasted walkways. • Safety handrails to have colour contrasted top bar for extra visibility. 	<p>September 2021</p> <p>September 2021 if VI student is enrolled.</p>	<p>Continual</p>	<p>Yearly cycle for contrasted Walkways is in operation.</p> <p>Not applicable 2021</p>
Student Entrances	<ul style="list-style-type: none"> • Provide removable ramped access where necessary. 	<p>Yearly Review September 2021</p>	<p>Ramp available.</p>	<p>Currently not required (Sept 2021).</p>
Learning Areas	<ul style="list-style-type: none"> • Provide height adjustable work surface/table. (Workbenches, multiple sizes in the 	<p>Yearly Review September 2021</p>	<p>Available for use.</p>	<p>Currently not required (Sept 2021).</p>

	workshops).			
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The Curriculum

Target Area	Action	Timescale	Success Criteria	Review / Date
Curriculum differentiation. Tutors are aware of the relevant issues and can ensure that students have equality of access to life - preparation learning.	<ul style="list-style-type: none"> Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations. 	Current.	Students meet or exceed their expected targets.	Student Outcome Data shows positive results. (Sept 2021) Continuous Assessment Review Cycle as evidenced by ILPs.
Out of School Activities	<ul style="list-style-type: none"> Activities are planned to ensure that all students have accessibility to a range, if not all, of the curriculum offer. Personal choice of activities will be supported in line with Health and Safety rules. 	Current.	Students engage in activities and work co-operatively with their able-bodied peers.	Continuous Assessment Review Cycle as evidenced by ILPs.
Specialist Equipment	<ul style="list-style-type: none"> Working with other professional bodies the school will, to the best of its ability, ensure that equipment required to access learning is provided as necessary. (This is subject to sufficient funding and support from all stakeholders.) 	As Required.	Equipment available for use as required.	Not applicable at this time.

Written Communication

Target Area	Action	Timescale	Success Criteria	Review / Date
Provide Alternative Communication channels for information on printed materials. These may be school letters, parent/student handbooks or specific information relating to policies and protocols.	<ul style="list-style-type: none"> Use of the School website and emails where viewing size may be enlarged for VI stakeholders. Log telephone contact details as a preferred method of communication. Liaise with other agencies relating to tactile/braille transcripts for information and signage. 	Current. Current. As Required.	Parent/Student feedback is positive and supportive. Stakeholder suggestions and comments on how to improve communication have been implemented wherever possible.	Protocols in place and operational. Review September 2022.

This Accessibility Plan is subject to modification as situations arise but will be reviewed each September and updated at that time.